

**Minutes of the 4<sup>th</sup> meeting of the Central Executive Team of St. Michael's Alumni Association for FY '22 – '23**

**Venue : Principal's office.....St. Michael's High School, Patna**

**Date : 28.05.2022**

**Time : 8:20 – 9:30 AM**

**No. of persons attended : 08**

**Present :**

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| 1. Fr. Edison J. Armstrong | 2. Dr. Ashutosh Trivedi  |
| 3. Dr. Vikas Shankar       | 4. Mr. Vivek Kumar Sinha |
| 5. Dr. Rakesh Kumar'88     | 6. Dr. Rakesh Kumar      |
| 7. Mr. Gitesh Lohia        | 8. Mr. Abhishek Kumar    |

The moderator of St. Michael's Alumni Association, Patna, Fr. Edison J. Armstrong called for the meeting. The minutes of the last meeting was read by the Secretary and ratified by all.

The meeting started with Mr. Gitesh Lohia informing about the status of printing and preparation of Central Register of SMAA. It was unanimously decided that if any person's name is missing and he/she is fulfilling the eligibility criteria for membership, then the person can fill up the registration form (which will be uploaded on the School's web page of Alumni Association), pay the membership fee and join.

It was also brought to the notice of all by the Secretary and Treasurer that few Alumni had paid extra amount in the bank account of SMAA, as membership fee in the year 2020. It was resolved that the Treasurer / Secretary will inform through phone and e-mail to each one of them informing about the same and ensure consent letter from each of these individual for refund of the extra amount or his / her willingness to transfer the extra amount to benevolent or other fund of SMAA.

It was also discussed that in future whenever an amendment in the 'Rules and Regulations of SMAA' is proposed before the General Body of the Alumni Association, a clause stating that in case of any dispute within the Alumni

Association, the directive of the School Principal / Moderator of SMAA will be binding on all members, should be incorporated.

It was informed to all by the Secretary that the Balance sheet and Audit report of SMAA for the AY 2021 – 2022 was duly filed by the Statutory Auditors within the stipulated time. The house expressed thanks to the Secretary, Treasurer and Mr. Gitesh Lohia for initiating timely action in fulfilling this important statutory requirement.

Further, it was decided that:-

- 1) On International Yoga day, 21<sup>st</sup> June, a yoga session for students and teachers should be organised.
- 2) The General health check-up camp will be held on 2<sup>nd</sup> and 9<sup>th</sup> July'22 for Primary classes 1 – 5 and for Senior sections on 13<sup>th</sup> and 20<sup>th</sup> August'22.
- 3) Career counselling session to be held on 22<sup>nd</sup> July'22 .....to be organised by Mr. Sunny Agrawal and his team.
- 4) Financial management & planning, General & Health insurance related details – A session for the Teachers / Faculties and staffs to be conducted by a Financial expert on 10<sup>th</sup> Sept'22 .....Mr. Gitesh Lohia to co-ordinate.

The meeting ended with the vote of thanks proposed by the Moderator.

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*Prepared by Vivek Kumar Sinha*